

## Certificate III in Occupational Health and Safety (BSB30707)

**Description** This qualification is for people whose main job is not dedicated to OHS but who take it on as a voluntary duty. In this course you will gain knowledge of OHS legislation to enable you to contribute to OHS practice in your workplace.

This course is delivered under auspice agreement with the Australian College of Training and Employment RTO number 31455.

**Pre-requisites** Entry into the Certificate III requires participants to have sufficient numeracy and literacy skills to read and comprehend instruction for referencing legislation, preparing reports and completing assessments. Preferred pathways into the qualification include: achieving Certificate II in Business or equivalent or vocational experience working in occupational health and safety roles without a formal business qualification.

**Competency standards** There are 12 units of competency that need to be completed to gain this qualification. Of these units 7 are core units and 5 of them are electives.

Unit Code	Unit Title	Core / Elective
BSBOHS301B	Apply knowledge of OHS legislation in the workplace	Core
BSBOHS302B	Participate effectively in OHS communication and consultative processes	Core
BSBOHS303B	Contribute to OHS hazard identification and risk assessment	Core
BSBOHS304B	Contribute to OHS hazard control	Core
BSBOHS305B	Contribute to OHS issue resolution	Core
BSBOHS306	Contribute to implementing emergency prevention activities and response procedures	Core
BSBOHS307B	Participate in OHS investigations	Core
BSBINM301A	Organise workplace information	Elective
BSBITU306A	Design and produce business documents	Elective
BSBWOR401A	Establish effective workplace relationships	Elective
BSBWRT301A	Write simple documents	Elective
BSBINN201A	Contribute to workplace innovation	Elective

**Delivery methods** Distance learning. Students can complete the course at their own pace and in their own time.

**Course duration** Students have 12 months to complete the course.

**Assessment arrangements** Set assessment tasks completed at home and in workplace. Many assessments tasks have been integrated to reflect the requirements of the workplace and to allow for a more streamlined approach to assessment.

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**Resource provided** All learning materials are provided. This includes:

- Compendium
- Learner guides
- Sample documents
- Assessment Workbooks
- Templates for completing some assessment tasks

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**Resources required** Internet, email

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**Student support** Students will be assigned an experienced tutor to provide guidance and support throughout the learning period. Home or workplace visits may be arranged upon enquiry.

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**RPL** Students who have experience in teaching or training or have completed additional study in this field should enquire about RPL before commencing their studies. This will enable Connexion Training to ascertain your eligibility for recognition and provide and suitable learning and assessment pathway for your needs.

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**Contact us** To enroll or enquire about any of our courses, please contact one of our Training Consultants on:

**Phone:** 07 5522 1829

**Email:** [admin@connexiontraining.com.au](mailto:admin@connexiontraining.com.au)